

Health and Safety Policy

1. Objective

1.1. Halswell Timber (Nelson) Ltd is committed to providing a healthy and safe workplace for all employees and promoting a culture of safety.

2. Resources

2.1. Halswell Timber will make the necessary resources available i.e. people, facilities and equipment in order to:

2.1.1. Comply with all relevant workplace health and safety legislations.

2.1.2. Ensure the health and safety of employees and others.

3. Policy Priorities

3.1. Halswell Timber will conduct our activities and provide a work environment that:

3.1.1. Protects the health, safety and welfare of all persons including staff, contractors, visitors, and public affected by our workplace activities.

3.1.2. Halswell Timber will address risk management as a priority and believes that health and safety is both an individual and shared responsibility of all directors and employees.

4. Management Responsibilities

4.1. Directors of Halswell Timber have a primary duty of care for:

4.1.1. Providing a safe working environment.

4.1.2. Providing PPE for workplace activities.

4.1.3. Promoting communication about workplace health and safety in all aspects of workplace activities.

4.1.4. Providing documentation, training and instruction or supervision required to ensure all workers are safe from injury.

4.1.5. Conducting regular health and safety meetings to gather suggestions, hazard reporting, or any other pertinent health and safety information.



5. Workers Responsibilities

5.1. All employees of Halswell Timber have a primary duty of care for:

- 5.1.1. Ensuring their own personal health and safety and that of others in the workplace.
- 5.1.2. Complying with any reasonable directions, such as safe work procedures and wearing of PPE, provided by management for health and safety.
- 5.1.3. Reporting all incidents, injuries and near misses as soon as practicable after the event.
- 5.1.4. Participating in health and safety meetings and report relevant health and safety concerns and identified risks.

Name: Jason Douglas

Signature: 
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Position: Managing Director

Date: 1/22/2024
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